Federal Motor Carrier Safety Administration

DRUG & ALCOHOL CLEARINGHOUSE

Registration and Requirements

FOR SAPs

- ☑ Record
- ☑ Consent
- ☑ Query
- ☑ Safety







What is the FMCSA Commercial Driver's License Drug and Alcohol Clearinghouse?

A secure, online database that gives employers and other authorized users real-time information about commercial driver's license (CDL) and commercial learner's permit (CLP) holders' drug and alcohol program violations.

The Clearinghouse improves safety on our Nation's roadways by giving employers access to information they need to make informed safety decisions about when current or prospective drivers with drug and alcohol violations can safely resume safety-sensitive functions after completing the required return-to-duty (RTD) process.





Have you registered for the Clearinghouse?

Substance Abuse Professionals (SAPs) must register to meet their Clearinghouse requirements. Learn how you and your company can stay in compliance with the Clearinghouse regulations.

LEARN MORE:

Visit FMCSA's Learning Center for more information, including step-by-step instructions on registering as a SAP, managing assistants, reporting on RTD initial assessments and eligibility for RTD testing, and more.

https://clearinghouse.fmcsa.dot.gov/learn

Why register?

Registering is the first step in ensuring you and your company meet Clearinghouse regulations.

Once you are registered, you can take the following actions in the Clearinghouse:

- **Self-certify your qualifications.** During registration, SAPs must self-certify they have the credentials and basic knowledge required by 49 CFR 40.281.
- **Invite Assistants.** Send invitations to other employees who will report information in the Clearinghouse on your behalf, allowing them to register as part of your company.
- **Respond to driver designation requests.** Before you can enter information about a driver's RTD activities in the Clearinghouse, the driver you are working with must identify you as their SAP, and send you a request to designate you as their SAP in the Clearinghouse. You need to be registered in the Clearinghouse before the driver can send you this request.





How are SAPs required to use the Clearinghouse?

SAPs are required to report the following information in the Clearinghouse:

- **Date the driver's initial assessment is completed**, by the close of the business day following the assessment.
- **Date you determine the driver is eligible for RTD testing**, by the close of the business day following the determination.

You will not upload any documentation, including driver follow-up testing plans, to the Clearinghouse.

Questions?

Send a message to the Clearinghouse Team: https://clearinghouse.fmcsa.dot.gov/Contact







U.S. Department of Transportation

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