

DRUG & ALCOHOL CLEARINGHOUSE



Registration: CDL Drivers

While drivers are not required to register in the FMCSA Commercial Driver's License (CDL) Drug and Alcohol Clearinghouse, a driver must be registered to view their Clearinghouse record, and to respond to consent requests from employers that intend to view the driver's Clearinghouse record to meet their regulatory requirements. Follow the steps below to register in the Clearinghouse as a driver.

1

Visit <https://clearinghouse.fmcsa.dot.gov> and click **Register**.

Use your Login.gov email address and password to log in. Or, if you need to create a new Login.gov account, do so now. You will automatically be brought back to the Clearinghouse to complete the registration process. For instructions, download the [Creating a Login.gov Account job aid](#).

An official website of the United States government [Here's how you know](#)

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

DRUG & ALCOHOL CLEARINGHOUSE

Learn About Contact

Welcome to the Drug and Alcohol Clearinghouse

An online database that gives employers and government agencies real-time access to information about CDL driver drug and alcohol program violations.

Register Log In

The Clearinghouse contains information about holders of commercial driver's licenses (CDLs) and commercial learner's permits (CLPs) who are covered by FMCSA's Drug and Alcohol Testing Program.

What do you need to do?

Log in above if you need to...

- Record information about a violation of FMCSA's drug and alcohol testing program by a CDL driver.
- Query the Clearinghouse for drug and alcohol program violation information.
- Consent to an employer's request to view your Clearinghouse record or review your own driver record.

- Record
- Consent
- Query
- Safety



2

Once logged in to your Login.gov account, you will be asked to select your role. Select **Driver**, and click **Register as a Driver**. This includes any individual who is a student driver that is also an employee of a motor carrier. If you are a student driver in a training program that is not affiliated with or operated by a motor carrier, you must select the Student Driver role. View the [Student Driver Registration Job Aid](#) for step-by-step instructions.







Register as an Employer and a Driver

If you are a self-employed CDL driver (often called an owner-operator) and operate under your own U.S. DOT number, select **Register as an Employer and a Driver** to register as a driver and register your company at the same time.

View the [Employers With Portal Accounts Registration Job Aid](#), the Employers [Without Portal Accounts Registration Job Aid](#), or the Interactive Registration Guide for step-by-step instructions to register as both a driver and an employer.

Select Your Role

The role you register as will determine which actions you are permitted to take in the Clearinghouse. Review the options below and select the option that best describes your role

<input type="radio"/> Student Driver 	<input checked="" type="radio"/> Driver 	<input type="radio"/> Employer 
<input type="radio"/> Consortium/Third-Party Administrator (C/TPA) 	<input type="radio"/> Medical Review Officer (MRO) 	<input type="radio"/> Substance Abuse Professional (SAP) 

I will:

- ✓ Respond to query consent requests (requests from employers to view Clearinghouse record).
- ✓ Review my electronic Clearinghouse record.

Are you self-employed?

If you are a self-employed driver (often called an owner-operator, typically a single-driver operation) operating under your own USDOT Number, you will need both the driver and employer roles in the Clearinghouse. Select **Register as an Employer and a Driver** to register as a driver and register your company at the same time.

Register as a Driver

OR

Register as an Employer and a Driver



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Enter your contact information. All fields are required unless otherwise noted. Your email address will be pre-filled with your Login.gov username and cannot be modified.

The screenshot shows the registration process for CDL drivers. At the top, it says "United States Department of Transportation" and "FMCSA Federal Motor Carrier Safety Administration". There are "Register" and "Login" buttons. Below that is the "DRUG & ALCOHOL CLEARINGHOUSE" header with "FAQ", "About", and "Contact" links. A progress bar shows five steps: 1. LOGIN.GOV, 2. ROLE SELECTION, 3. CONTACT INFORMATION (highlighted), 4. CDL, and 5. TERMS & CONDITIONS. A help message asks if the user needs help with driver registration instructions. The "3. Contact Information" section contains the following fields:

- Name/Phone/Email:** First Name, Middle Name (Optional), Last Name, Phone Number (with Type dropdown), Alternate Phone Number (Optional) (with Type dropdown), and Email Address (Login.gov Username) (pre-filled with "user@company.com").
- Address (Physical):** Street, City, Country (dropdown), State (dropdown), and ZIP Code.
- Address (Mailing):** A checkbox labeled "Same as Physical Address" is checked.

If you need to update your personal contact information, you will need to log into your FMCSA Portal account to make any necessary changes. You will not be able to make these changes in the Clearinghouse. select **Register as an Employer and a Driver** to register as a driver and register your company at the same time.



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Choose your preferred contact method and click **Next**.

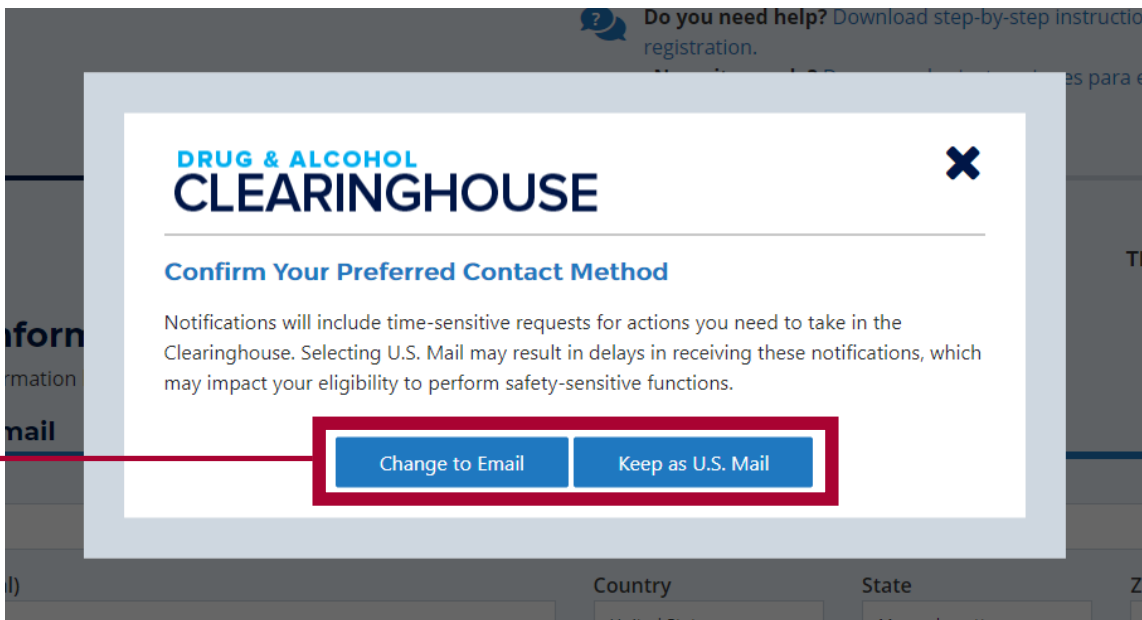
Preferred Contact Method

Per § 382.707, FMCSA must notify a driver when information concerning that driver has been added to, revised, or removed from the Clearinghouse, and when information concerning that driver has been released from the Clearinghouse to an employer. Please indicate how you would like to receive these types of notifications from FMCSA. (Note: Additional notifications about your Clearinghouse account will be send via email only.)

Email
Receive instant notifications when your information is updated in the Clearinghouse. Selecting this option will help you avoid unnecessary delays in responding to time-sensitive requests.

U.S. Mail
Letters will be sent via the United States Postal Service 3-4 business days after your information has been updated; please allow 2-3 weeks for delivery. Letters will be sent to the mailing address associated with your commercial driver's license (CDL).

If you select U.S. Mail, you will see a message asking you to confirm this selection. Keep in mind that notifications will include time-sensitive requests for actions you need to take in the Clearinghouse. Selecting U.S. Mail may result in delays in these notifications, which may impact your eligibility to perform safety-sensitive functions. Select either **Change to Email** or **Keep as U.S. Mail**.





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Enter your **current** commercial driver's license (CDL) or commercial learner's permit (CLP) information. Click **Verify**. The Clearinghouse will verify this information against information in the Commercial Driver's License Information System (CDLIS).

Note: Completing this verification is required to view your Clearinghouse record and respond to query requests.

The screenshot shows the registration process for CDL drivers. At the top, there is a navigation bar with the FMCSA logo and 'Register' and 'Login' buttons. Below this is a 'DRUG & ALCOHOL CLEARINGHOUSE' header with 'FAQ', 'About', and 'Contact' links. A progress indicator shows five steps: LOGIN.GOV, ROLE SELECTION, CONTACT INFORMATION, CDL (current step), and TERMS & CONDITIONS. A help message is displayed above the progress bar. The main content area is titled '4. Commercial Driver's License Information' and contains the following form fields:

- First Name:
- Last Name:
- Country:
- State:
- CDL Number:
- Date of Birth:

At the bottom of the form are three buttons: 'Previous', 'Verify', and 'Cancel'.



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Once your CDL information is verified, you will not be able to edit it. Click **Next**.

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Register Login

DRUG & ALCOHOL CLEARINGHOUSE

FAQ About Contact

Do you need help? Download step-by-step instructions for driver registration.
¿Necesita ayuda? Descargue las instrucciones para el registro de conductores.

LOGIN.GOV ROLE SELECTION CONTACT INFORMATION CDL TERMS & CONDITIONS

Success!
We have verified your CDL information.

4. Commercial Driver's License Information

Enter your **current** commercial driver's license (CDL) information below. This information will be verified against your information in the Commercial Driver's License Information System (CDLIS)

First Name: Sam Last Name: Jones

Country: United States State: AAMVA Test System - Z6

CDL Number: 1234567 Date of Birth: August (08) 1977

Previous **Next** Cancel

If the Clearinghouse cannot verify your CDL information, you will be asked to check that you entered it correctly. Make any necessary corrections and click **Verify** again. You will have two chances to enter this information.

If your CDL information cannot be verified, you will need to contact [FMCSA](https://clearinghouse.fmcsa.dot.gov/contact) to resolve any potential issues. You may continue with your Clearinghouse registration, but you will not be able to review your driver record or respond to employer consent requests until your CDL information has been verified. You can update this information under "My Profile" in your Dashboard, once your Clearinghouse registration is complete.

To continue and complete your registration, click **Next**.



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Review the Clearinghouse terms and conditions. **Check the box** to affirm that the information you provided throughout the registration process is true and that you agree to the terms and conditions and click **I Agree**.

Note that the Clearinghouse terms and conditions may be updated on occasion.

Terms and Conditions

FMCSA IT Rules of Behavior

As a user of the Federal Motor Carrier Safety Administration (FMCSA) Drug and Alcohol Clearinghouse, I understand that I am personally responsible for the use and any misuse of my system account and password. I also understand that by accessing a U.S. Government information system, I must comply with the following requirements:

1. The Drug and Alcohol Clearinghouse is authorized for official use only.
2. The Drug and Alcohol Clearinghouse may not be used (i) for a purpose that violates any Federal law; (ii) for mass mailings of personal messages/statements; (iii) for commercial purposes, financial gain, or to support "for profit" non-Government activities; or (iv) to engage in any DOT or FMCSA-discrediting activities (e.g., gambling; viewing of adult content). "FMCSA-discrediting activities" also include seeking, transmitting, collecting, or storing defamatory, discriminatory, obscene, harassing, or intimidating messages or materials.
3. FMCSA reserves the right to monitor the activity of any machine connected to its infrastructure.
4. Drug and Alcohol Clearinghouse is the property of the Federal Government and FMCSA owns the data stored in this system.
5. Non-public information that was obtained via the Drug and Alcohol Clearinghouse may not be divulged outside of authorized channels without the express permission of the owner of that information.
6. Any activity that violates Federal laws for information protection (e.g., hacking, spamming) is prohibited.
7. Users must lock the computer if they are away from the desk and use a password-protected screensaver to automatically lock the computer.
8. Drug and Alcohol Clearinghouse accounts are linked to your login.gov profile solely for the use of the individual for whom they were created. Your login.gov passwords or any other authentication mechanisms **must never** be shared or stored in **printed form** in any place accessible. If stored **digitally**, a password must not be stored in a clear-text or a readable format. You may store your login.gov "just in case" information in printed or digital form.
9. The Drug and Alcohol Clearinghouse uses login.gov to authenticate you. Login.gov has password format requirements and a password expiration policy that must be followed. Login.gov passwords do not expire because login.gov uses multi-factor authentication. Multi-factor authentication expires every 30 days. See <https://www.login.gov/help/changing-settings/turn-off-two-factor-authentication/> for more information.
10. Any security problems or password compromises must be reported immediately to the FMCSA Information System Security Manager at FMCSASecurity@dot.gov.
11. Users must protect all confidential/sensitive and privacy information from disclosure.
12. Hard copies of confidential/sensitive and privacy information must be shredded and destroyed.
13. I agree to accept any written communication from FMCSA relating to my participation on Drug and Alcohol Clearinghouse by electronic mail at the email address(es) I provide to FMCSA. Such electronic communication shall be complete upon its transmission by FMCSA.
14. I understand that Federal law provides for punishment under Title 18 of the U.S. Code, including a fine and up to 10 years in prison for the first offense for anyone who:
 1. Intentionally accesses a Government information system without authorization, or exceeds authorized access, and obtains information that requires protection against unauthorized disclosure.
 2. Intentionally accesses a Government information system without authorization, or exceeds authorized access, and impacts the Government's operation, including availability of that system.
 3. Intentionally accesses a Government information system without authorization, or exceeds authorized access, and alters, damages, or destroys information therein.
 4. Intentionally accesses a Government information system without authorization, or exceeds authorized access, and obtains anything of value.
 5. Prevents authorized use of a Government information system.
15. Users must only use Sensitive Personally Identifiable Information (SPII) on encrypted laptops, mobile devices, and storage media devices. SPII is a subset of PII which if lost, compromised or disclosed without authorization, could result in substantial harm, embarrassment, inconvenience, or unfairness to an individual. (e.g., DoB, SSN, and Driver's License).
16. Users of FMCSA IT systems using non-FMCSA furnished equipment to access FMCSA IT systems must install and maintain antivirus and anti-spyware tools on said equipment.

Drug and Alcohol Clearinghouse Terms of Use

I am capable and willing to comply with the requirements under of 49 CFR 382 Subpart G, Requirements and Procedures for Implementation of the Commercial Driver's License Drug and Alcohol Clearinghouse (Clearinghouse).

I agree to accept any written communication from FMCSA relating to the Clearinghouse by electronic mail at the email address(es) I provide to FMCSA or by physical letters sent via United States Postal Service, including any notice of proposed removal from the Clearinghouse and any information addressing my obligations as an authorized user of the Clearinghouse. Such communication shall be considered complete upon its transmission by FMCSA.

I understand that by utilizing the Clearinghouse, I am participating in covered transactions and am required to comply with the suspension and debarment regulations at 2 C.F.R. part 180 and that I am required to comply with the regulations at 49 CFR part 382. I certify that I will comply with the information use and disclosure requirements set forth in 49 C.F.R. part 382. I agree that I will not access information in the Clearinghouse without authorization; share, distribute, publish, or otherwise release information unless specifically authorized by law; and I will not report inaccurate or misleading information to the Clearinghouse. I understand that by submitting information to the Clearinghouse I am participating in covered transactions and that submitting false or misleading statements may subject me to administrative, civil, or criminal penalties, including prosecution under 18 U.S.C. § 1001 or government-wide suspension and debarment under 2 C.F.R. part 180. I understand that failure to comply with the Clearinghouse Rules of Behavior and Terms of Use may result in revocation of my Clearinghouse registration under 49 C.F.R. § 382.713.

I agree that I will obtain the driver's written or electronic consent before querying the Clearinghouse to determine whether a record exists or to obtain any of the types of information identified in 49 C.F.R. § 382.703. I agree that I will only access and use information obtained from the Clearinghouse to determine whether there is a prohibition on a driver performing a safety-sensitive function in accordance with FMCSA regulations and will not divulge or permit other persons to divulge the information for any other purpose. I understand that violations of §382.723 are subject to criminal and civil penalties in accordance with applicable law, including those set forth at §382.507.

I accept the FMCSA Privacy Policy (see <https://www.transportation.gov/dot-website-privacy-policy>).

I affirm that all the information provided is true and accept all of the terms above.

Your Clearinghouse registration is complete.

You will be directed to your Dashboard, a logged-in home page for your Clearinghouse activity. This is where you will come to respond to employer consent requests, review your Clearinghouse record, and make changes to your Clearinghouse account.

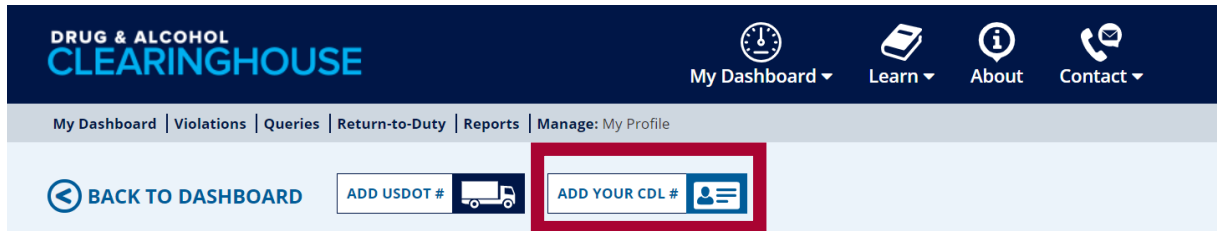


Updating Your CDL Information

- 1 To add or make updates to your CDL information after registering for your Clearinghouse account, under **My Dashboard**, go to **Manage**, and click **My Driver Profile**.



- 2 Click the **ADD YOUR CDL #** button. This will pop up the screen below.



- 3 Click the **ADD YOUR CDL #** button. This will pop up the screen below. Enter your CDL information, **check the box** to affirm that the information you provided is true, and click **Verify CDL**. If the Clearinghouse is not able to verify your CDL information, you will be prompted to [contact FMCSA](#).

First Name Last Name

Country State

CDL Number Date of Birth

I certify that, by entering this information, I am providing my personal commercial driver's license information. I understand that reporting false, inaccurate, or misleading information to the Clearinghouse may subject me to civil and/or criminal penalties in accordance with applicable law, including 49 USC 521. I further understand that I am participating in a covered transaction and that reporting false information may subject me to government-wide suspension or debarment under 2 C.F.R. Part 180.