

# Federal Motor Carrier Safety Administration

# DRUG & ALCOHOL CLEARINGHOUSE

- ✓ Record
- ✓ Consent
- ✓ Query
- ✓ Safety

## QUERY PLAN OPTIONS

All employers of CDL drivers must purchase a query plan in the Clearinghouse. This query plan enables employers, and their designated consortia/third-party administrators (C/TPAs), to conduct queries on prospective and current drivers in the Clearinghouse.

To purchase a query plan, employers must be registered and logged in to their Clearinghouse accounts. Query plans may be purchased from the FMCSA Clearinghouse only.

**If, due to the number of drivers you employ, you anticipate having to perform a high volume of queries on an annual basis, there are two options available:**

### UNLIMITED QUERY PLAN

# \$24,500

One annual payment

- ✓ Expires 12 months after date of purchase

### INDIVIDUAL QUERY PLAN

# \$1.25

Flat per query rate (limited or full)

- ✓ Flat per query rate (\$1.25), for limited and full queries
- ✓ Bundles customized to meet your business needs
- ✓ Queries never expire
- ✓ Purchase additional query plans, as needed

## Why do I need to purchase a query plan?

Employers are charged a fee for conducting queries in the Clearinghouse. Employers must purchase a query plan to ensure they or their designated C/TPAs can conduct queries. C/TPAs cannot purchase queries on behalf of employers.

*Note: Working with a C/TPA to manage a drug and alcohol testing program is a requirement of all owner-operators.*

### The Clearinghouse final rule requires that employers conduct queries:

- As part of any pre-employment driver investigation.
- At least annually for every CDL driver currently employed.

### Which query plan is right for me?

The query plan you purchase will depend on the number of queries you will need to conduct.

### Not sure how many queries you will need to conduct?

Select an Individual Query Plan large enough to cover the number of CDL drivers you currently employ. You can purchase additional plans as needed.

## About Queries

### What is a query?

A query is an electronic check in the Clearinghouse, conducted by an employer or their designated C/TPA, to determine if current or prospective employees are prohibited from performing safety-sensitive functions, such as operating a commercial motor vehicle (CMV), due to unresolved drug and alcohol program violations.

### There are two types of queries:

- **LIMITED QUERIES** check for the presence of information in the queried driver's Clearinghouse record. Driver consent is obtained outside the Clearinghouse.
- **FULL QUERIES** disclose to employers and designated C/TPAs detailed information about any resolved or unresolved violations in a driver's Clearinghouse record.

If a limited query returns a result that there is information recorded in the Clearinghouse about the queried driver, and the employer follows up with a full query to access the detailed violation information, the employer will only be charged once for both queries.

## Questions?

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